

Central Tri-County Soil & Water Conservation District

Board Meeting Minutes

August 7, 2025

Call to Order & Introductions

Meeting called to order by Vice-Chair; Juan Sanchez at 10:00 AM.

Board Members in Attendance

David King, Chair (at 10:10 AM), Juan Sanchez, Vice-Chair, Bill King, Secretary/Treasurer, Robert Coburn, Member, Wendy Lossing, Member, Danielle Johnston, Member and Mark Anaya, Member

Others Present

Brenda Smythe, District Manager, Kelly Smith, District Technician, Christina Estrada, East Torrance SWCD Supervisor and Region II Vice-Chair, and Kim Kostelnik, SAKAK Consulting

Approval of Agenda

Robert Coburn motioned to approve the agenda as amended. Motion seconded by Juan Sanchez.

Roll Call Vote as follows:

David King, Chair	yea	Robert Coburn, Member	yea
Juan Sanchez, Vice-Chair	yea	Danielle Johnston, Member	yea
Bill King, Sec./Treasurer	yea	Wendy Lossing, Member	yea
Mark Anaya, Member	yea		

Approval of Minutes

The July board meeting minutes were reviewed. Robert Coburn motioned to approve the minutes.

Motion seconded by Danielle Johnston.

Roll Call Vote as follows:

David King, Chair	yea	Robert Coburn, Member	yea
Juan Sanchez, Vice-Chair	yea	Danielle Johnston, Member	yea
Bill King, Sec./Treasurer	yea	Wendy Lossing, Member	yea
Mark Anaya, Member	yea		

Treasurer Report

Wendy Lossing motioned to approve the treasurer's report. Motion seconded by Mark Anaya.

Roll Call Vote as follows:

David King, Chair	yea	Robert Coburn, Member	yea
Juan Sanchez, Vice-Chair	yea	Danielle Johnston, Member	yea
Bill King, Sec./Treasurer	yea	Wendy Lossing, Member	yea
Mark Anaya, Member	yea		

OLD BUSINESS

Land Use Plan Update

Kim Kostelnik; SAKAK Consulting presented the final Land Use Plan for signature. Mark Anaya motioned to approve the Land Use Plan. Motion seconded by Bill King.

Roll Call Vote as follows:

David King, Chair	yea	Robert Coburn, Member	yea
Juan Sanchez, Vice-Chair	yea	Danielle Johnston, Member	yea
Bill King, Sec./Treasurer	yea	Wendy Lossing, Member	yea
Mark Anaya, Member	yea		

The Plan will be sent out to all local, state, and federal partners.

Supervisor Election

The Supervisor Election was discussed. Candidate filing day is August 26th in their respective county.

NACD SW/PAC Meeting

The NACD SW/PAC meeting will be held in Golden Colorado on September 7-10, 2025. Any board member or staff wishing to attend will let Brenda know asap.

NMFA Loan

Staff is working on securing quotes for a NMFA Loan.

South Mountain

Santa Fe County Assessor and his staff met with the District staff to discuss the land purchased from Judy Fry. After evaluation of the property, it was determined that Mrs. Fry had not paid the property taxes prior to the sale, and therefore the District was billed. The taxes have been paid and now is listed as “government-non-taxable.” The board would like Brenda to reach out to the title company as to why the taxes were not paid, and if the District can be reimbursed.

NEW BUSINESS

Sponsorship Request

The Manzano Mountain Retreat submitted a sponsorship request. Although the board is supportive of the Retreat, due to the anti-donation rules, the request was denied.

Phone Upgrade

Brenda spoke to the board regarding upgrading the office phone system. The system is 18 years old, some of the jacks are not working and the wiring needs replaced.

Following discussion, the board would like Brenda to add it to the NMFA Loan for now and will discuss it again next month.

Interagency Agreement with Ciudad SWCD

Brenda discussed the Interagency Agreement with Ciudad SWCD. On July 7, 2025, Brenda and Steve Glass, Ciudad SWCD Chair, met with the Bernalillo County Assessor to determine mill levy collection for parcels within Ciudad SWCD boundaries that have historically paid Central Tri-County SWCD mill levy. Both parties agreed to keep this in place instead of reassigning the parcels described above to CSWCD for mill levy collection, since it may be confusing to the landowners. Both Steve and Brenda signed the map during the meeting with Bernalillo County on July 7th. This agreement is the formal paperwork for Bernalillo County.

Robert Coburn motioned to approve the Interagency Agreement. Motion seconded by Mark Anaya.

Roll Call Vote as follows:

David King, Chair	yea	Robert Coburn, Member	yea
Juan Sanchez, Vice-Chair	yea	Danielle Johnston, Member	yea
Bill King, Sec./Treasurer	yea	Wendy Lossing, Member	yea
Mark Anaya, Member	yea		

REPORTS

Administrative/Technical Report

Brenda reviewed the Administrative/Technical Report

NRCS Report

The NRCS Report was reviewed.

NMDA Report

The NMDA Report was reviewed.

NMACD Report

Christina Estrada, Region II Chair reported that she has been invited to the Thornburg PEER to PEER workshop.

The SW/PAC Meeting to be held in Golden, Colorado on September 7-10th.

The NMACD Annual Meeting will be held in Albuquerque on October 20-22nd at the Sheraton Uptown on Louisiana Blvd. They are still working on the final agenda. She also reported the NACD Annual Meeting will be held in San Antonio on February 14-19, 2026.

EBWPC Report

Bill King spoke to the board regarding the Estancia Basin Water Planning Committee. The last meeting was in June, and the next meeting should be in September. Bill discussed with Christina Estrada, East Torrance SWCD Board Member, the need for East Torrance SWCD to appoint an Estancia Basin Water Planning Committee member. Christina stated that Manager, Brenda Smythe, had mentioned this, and she would address it with the East Torrance Board.

Torrance County P&Z Report

Danielle Johnston referred the report to Christina Estrada, Torrance County P&Z Chair. All is quiet now at Planning and Zoning.

EBWH&R

No Report

MRGOG (Water Resources Board)

No Report. The next meeting will be held on September 3, 2025.

East Mountain Wildfire Preparedness

No Report

State Land Office

No Report

NMSU – Santa Fe County Extension

No Report

NMSU – Torrance County Extension

No Report

USFS Report

No Report

Public Comment

None

Next Meeting

The next regular board meeting will be held on September 4, 2025, at 10:00 AM.

Adjournment

Motion for meeting adjournment at 12:20 AM motioned by Robert Coburn. Motion seconded by Wendy Lossing; motion carried.

Bill King, Secretary/Treasurer